

## Appendix A. Centre for Public Scrutiny – Rotherham Development Area: Project Timeline

| Timeline  | Health Reform Project              |                                     |  | Health Inequalities Review  |  |  |
|---|------------------------------------|-------------------------------------|--|---|--|--|
|   | Date & Time                        | Participants                        | Purpose  | Date & Time   | Participants                                   | Purpose  |
| <b>14 July</b> – Projects initiated at full Health Select Commission        | <b>20 July 2011</b><br>1-3pm       | Stakeholders                        | Stakeholders' introductory meeting   | <b>27 July 2011</b><br>11-12.30 am                                  | Review sub-group                               | Introduction to ROI model, date planning, shortlist of topics  |
|   | <b>10 Aug 2011</b><br>2-4pm        | HW Board Members only               | Mapping roles and accountabilities; reviewing areas of convergence and of difference | <b>1 – 12 August 2011</b>   | Officers                                       | Officers collating information to create impact statements for the shortlisted topics                    |
| <b>12 Aug</b> – All evidence gathered for Health Reform project             | <b>12 Aug 2011</b><br>9.30-11.30am | Full Health Select Commission       | How Scrutiny members will work with HWBB and GP Consortia: processes & protocols     | <b>12 Aug 2011</b><br>12 - 1pm                                      | Review sub-group                               | Decision making meeting – choice of topic using scoring matrix + impact statements                       |
| <b>26 Aug</b> – Health Reform project ends                                  | <b>19 Aug 2011</b><br>(via email)  | Full Health Select Commission       | draft Health Reform report circulated for comment                                    |   |  |  |
| <b>31 Aug</b> – Action learning Event for Health Reform project             | <b>21 Sept 2011</b>                | 1 <sup>st</sup> meeting of the HWBB | To consider & approve terms of reference in relation to key questions from project   | <b>2 Sept 2011</b><br>9.30 – 11.30am                                | Review sub-group + All identified stakeholders | Stakeholder analysis of topic – linked to wider determinants of health – and questions to ask            |
| <b>28 Nov</b> – Review complete for write-up                                |                                    |                                     |  | <b>15 Sept 2011</b><br>11.30-1pm<br>(follows full scrutiny meeting) | Review sub-group                               | Reflection meeting for review group – to decide key questions/ “lines of enquiry”, and witnesses to call |
| <b>23 Dec</b> – Health Inequalities Review ends                             |                                    |                                     |  | <b>5 Oct 2011</b><br>9.30 – 11.30am                                 | Review sub group                               | 1 <sup>st</sup> meeting to ‘do’ the review – involving identified witnesses                              |
| <b>9 Jan</b> – Action learning Event for health Inequalities review project |                                    |                                     |  | <b>28 Nov 2011</b><br>2.30-4.30pm                                   | Review sub-group                               | 2 <sup>nd</sup> review meeting – involving further witnesses as required                                 |
| <b>19 Jan</b> – Report to full Commission                                   |                                    |                                     |  | <b>13 Dec 2011</b><br>2.30-4.30pm                                   | Review sub-group                               | To receive and comment on draft report   |